

ODP # 81-458

DD/A 81-0747

9 APR 1981

MEMORANDUM FOR: Director of Communications  
Director of Data Processing  
Director of Finance  
Director of Information Services  
Director of Logistics  
Director of Medical Services  
Director of Security  
Director of Training & Education

FROM:

  
Chief, Management Staff, DDA

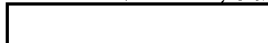
SUBJECT: Directorate Planning Process

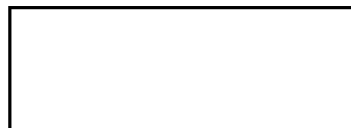
1. Those activities and elements which constituted the Directorate Planning Process including strategic, operational and conversational objectives, action plans, narrative reports, and quarterly management conferences are hereby temporarily discontinued. There also is no reporting requirement at the directorate level on your second quarter 1981 Directorate Planning Process activity.

2. You should continue to pursue whatever office-level planning activity you feel best serves your needs.

3. We will report any information on the status of the Agency Long-Range Planning activity when we receive it. You will also be given ample notice when and if a replacement planning process at the directorate level is generated.

4. If you have any questions or comments, please call me on





cc: Office Planning Officers

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